



CITY OF PROVIDENCE, RHODE ISLAND

Department: Housing & Human Services

RFP Title: Food Security Infrastructure Grant Program

Opening Date: 07/01/2024

Addendum #: 1

Issue Date: 06/21/2024

The purpose of this addendum is:

Question and Answer

Q&A Addendum #1

PVD24-130 – Housing-Human-Services- RFP- Food Security Infrastructure Grant Program-MT 45520

Question 1: Is there a recommended funding request range for this RFP?

Answer 1: There is no recommended funding request range. Applicants should refer to the 'Funding Availability' section (page 14) and Selection Criteria (page 15) when developing the budget for the proposed project.

Question 2: If this solicitation was previously released, could you please share the list of awardees with funding amounts?

Answer 2: This solicitation has not been previously released, so there is no list of awardees with funding amounts.

Question 3: Is the RFP package available as a Word document?

Answer 3: Digital, fillable forms are available in the City of Providence Purchasing Department Office or online at <http://www.providenceri.gov/purchasing/how-to-submit-a-bid/> .

A Word document can be made available upon request.

Question 4: What is the project timeline?

Answer 4: Awarded projects must be completed by June 30, 2025.

Question 5: Is a generator an allowable expense?

Answer 5: Yes, facility adaptations and capital renovations to increase capacity for food storage, preparation, and/or client access.

Question 6: Is the funding for projects from the Department of Housing and Urban Development?

Answer 6: No, funding for this opportunity comes from the American Rescue Plan (Treasury State and Local Fiscal Recovery Funds – SLFRF) and is subject to all federal rules and regulations.

Question 7: When will awards be made?

Answer 7: The City of Providence has 90-days to make an award. For this funding opportunity, the Department of Housing and Human Services has an anticipated award date of August 2024.

Question 8: Does prevailing wages apply?

Answer 8: No, prevailing wages does not apply.

Question 9: Can an organization submit more than one proposal?

Answer 9: If the proposed projects are for the same physical location or project, then one proposal should be submitted.

If the proposed projects are separate (e.g., different locations or populations), then an organization may submit multiple proposals.

Question 10: Do bidders need to submit the MBE/WBE forms?

Answer 10: Yes, MBE/WBE forms must be completed for EVERY bid submitted and must be inclusive of ALL required signatures.

Question 11: Is increasing staff capacity to respond in a food emergency an eligible project?

Answer 11: No, eligible projects must involve capital improvements, information technology needs, the purchase of durable equipment, and direct labor costs to implement them.

Question 12: Are personnel costs allowable expenses?

Answer 12: The only allowable personnel costs are direct labor costs required to implement the project.

Question 13: Does the proposed budget need to cover all of the costs for the project?

Answer 13: No, if the proposed budget does not cover the cost of the entire project, applicants should identify the additional funding streams that have been secured for the project.

Question 14: Where can I access information about the proposal materials?

Answer 14: Information about the proposal materials is available on page 15.

Question 15: Is an American with Disabilities Act-compliant ramp an eligible project?

Answer 15: Yes, facility adaptations and capital renovations to improve accessibility in accordance with the Americans with Disabilities Act.

Question 16: In the proposal narrative, is it sufficient to say the proposed project will serve populations disproportionately affected by food insecurity? Or, does it need to specifically need to outline the emergency response?

Answer 16: The proposal narrative should include both. Applicants should include a description of how the proposed project will increase equitable access to the local food system, including the target population and anticipated reach AND clear linkage between the completed project and increased

preparedness to serve the people most impacted by a food emergency through well-resourced, safe, and accessible food infrastructure.